

MINUTES

MEETING DATE: June 18, 2014

The CBOC met at 5:00 p.m., June 18, 2014, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell
David Fritz
Donald Lamont

Vinay Singhanian
June Strambler
Kirk Willson

The following members were absent:

Kay Aplin
Edward Garcia
Jess Charpentier
Terry McCollough
Carolyn Kirk

John O'Connor
Gerald Roznovsky
Johnathan Sublet
Louis Guidry

The following staff and Board of Trustee members were present:

Monty Burger
John Craig

Daniel Schaefer
Sandra McCoy-Jackson

The following staff and Board of Trustee members were absent:

Jerry Adkins
Karin Holacka
Mason Howard
Rebecca Kelley

Rachel Arthur
Danny Massey
Jay Whitehead

The following individuals signed the register as visitors:

None

AGENDA

Introduction and Welcome – Dan

Website Review/Comments/Recommendations

Mr. Schaefer asked for feedback for improvements to the District website. No recommendations for improvement were made.

Review and Approval of Minutes of March 19, 2014

Following a review of the minutes, a motion was made by Vinay Singhanian and seconded by David Fritz for approval of the minutes as presented. Motion passed unanimously.

Review of Project Status

Mr. Schaefer indicated that as of May 31, 2014, \$21,035,587 or 51.73% of the bond funds have been obligated for purchase, which is up from \$16,985,919 or 41.77% as of February 28, 2014. He further explained that some of these items are not complete but are ordered or the projects are in progress. A complete list of purchases was reviewed in detail. Projects completed and paid as of May 31, 2014 totaled \$15,618,257 representing 39% of the bond program.

Review of Project Timelines

Mr. Schaefer reviewed the project timelines posted to the District website and indicated no changes from the previous meeting.

Spring/Summer projects include:

- Student computer lab replacements - Ordered
- Classroom Projection/Whiteboard – In progress
- Roofs – Polk, B'Wood (Partial), B'port (Partial), Gyms at Clute and LJI
- HVAC's (LLC, Roberts)
- Security Fencing – almost complete
- Playgrounds – Equipment in District – scheduling installation
- Culinary Lab – Late Summer/Early Fall
- Welding and Agricultural Upgrades – Planning Stage
- CN Serving Lines – Scheduled for install 1st week of August.
- Security Vestibules – installation begin September 2014
- Bus Parking
- Others...

Reallocation of Project Funds

Mr. Schaefer reviewed three reallocation related to the keyless entry project. Two were report only but the third of \$100,000 requires approval. The number of doors calculated in the initial assessment was not adequate to meet the operational needs of various campuses. Therefore, increases in the amounts of \$6,354 and \$24,791 on 5/1/14 and 5/30/14, respectively were requested by technology to expand the number of doors. They estimate an additional \$100K is needed to complete the project and instead of requesting numerous small allocation requests, recommend making one final reallocation. Funding for the reallocation will come from balance of the "Wired Infrastructure" line item which is underbudget. Administration recommends the reallocation of \$100,000 from the "Wired Infrastructure" line item to "Keyless Entry". On a motion by Vinay Singhania and a second by David Fritz, the committee unanimously approved the reallocation as recommended and presented. As only six members were in attendance five additional members (Terry McCollough, John O'Conner, Jonathan Sublet, Carolyn Kirk, and Gerald Roznovsky) approved the reallocation via email to obtain a majority approval.

Question/Discussion/Suggestions of Items

None

SCHEDULING AND UPCOMING MEETINGS

Next scheduled meeting is September 17, 2014, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:57 p.m.




